



Submission Guidelines

Assessment & Development Matters (ADM) is published by the Psychological Testing Centre. Its readership is entrants on the Register of Qualifications in Test Use, holding BPS Educational, Forensic and Occupational testing qualifications.

The Editorial Team encourage submission of articles with a broad range of appeal, aimed at test users working in educational, forensic and occupational settings. *ADM* is particularly keen to publish articles in which research and practice are presented to inform and influence the test using community.

The Editorial Team aim to give a platform for a range of views that are not necessarily their own, nor those of the British Psychological Society.

Practitioner-focused general articles: must not exceed 1500 words including references and tables.

Research articles: must not exceed 1500 words, including references and tables (maximum of two legible tables/figures).

Research articles should conform to a standard template for test research submissions, available from the Coordinating Editor.

Brief articles of interest to practitioners: must not exceed 500 words and *must not include* tables/figures, i.e. research summaries, updates, conference reports, etc.

Book reviews: must not exceed 500 words.

Length: Please note that any article exceeding the word count will automatically be returned to the author for revision.

Article style: Articles should be written for an educated but varied testing audience and aim to engage the readership at large. Where appropriate, spelling should be Anglicised. Abbreviations and acronyms should be explained at least once in the text. Unless relevant to the sample, language should be non-gender specific. The Editorial Team reserve the right to remove any discriminatory language, and to edit articles to maintain sufficient standards.

References: British Psychological Society style, for example:

Sparrow, P. (2006). *International recruitment, selection and assessment: Research report*. London: Chartered Institute of Personnel and Development.

Van de Vijver, F.J.R. & Hambleton, R.K. (1996). Translating tests: Some practical guidelines. *European Psychologist*, 1, 89–99.

If you require further information, the Society's Style Guide is available to download from the publications page of www.bps.org.uk

Copyright: for all published articles remains with the British Psychological Society's Psychological Testing Centre. Authors are required to sign a copyright declaration upon submission of their article.

2019 Submission deadlines:

Summer 2019 28 February 2019

Autumn 2019 17 June 2019

Winter 2019 2 September 2019

Submissions to: the Coordinating Editor as an e-mail attachment, saved in MS Word format: ayshea.king@bps.org.uk

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