



Schedule of fees for assessors: Educational / Forensic / Occupational

(Effective 1 January 2020)

Fees for the Verification of new Assessors and the Verification of existing Assessors wishing to extend their Assessor's Certificate for a further 5-year period are listed below.

An existing Assessor can apply for Reconfirmation or Re-verification* at the same level(s) as their current Verification(s), however, if you wish to be verified at a different level, or in a different personality instrument, you will need to apply for a new verification

Occupational	Fee
Assistant Test User (Module Set 4A) Standalone Verification at this level is possible for those wishing to become verified in Assistant Test User only.	£118
Test User Ability (Module Sets 5A, 5B, 5D and 5E) This level requires prior/concurrent verification of Module Set 4A (Assistant Test User)	£443
Test User Personality (Module Sets 5A, 5C, 5D, 5E). This level requires prior/concurrent verification of Module Set 4A (Assistant Test User)	£443
Specialist in Test Use (Module Sets 7A and 7B) This level requires prior/concurrent verification of Module Sets 4A, 5A, 5B, 5C, 5D and two instances of 5E, i.e. in two different personality measures This fee covers verification in Module Sets 7A and 7B only	£443
Assistant Assessor The fee is for each level of qualification and each personality instrument. For example, the fee to have one Assistant Assessor for Assistant Test User (£160) + Test User Ability (£160) + Test User Personality in two instruments (£165 x 2) would be £660	£165

Educational	Fee
Assistant Test User (Module Set 4B) Standalone Verification at this level is possible for those wishing to become verified in Assistant Test User only	£118
Test User Ability/Attainment (Module Sets 5F, 5G and 5H) This level requires prior/concurrent verification of Module Set 4B (Assistant Test User)	£443
Assistant Assessor The fee is for each level of qualification. For example, the fee to have one Assistant Assessor for Assistant Test User (£160) + Test User Ability/Attainment (£160) would be £320.	£165

Forensic	Fee
Assistant Test User (Module Set 4C) Standalone Verification at this level is possible for those wishing to become verified in Assistant Test User only	£118
Test User (Forensic) (Module Sets 5I, 5J, 5K and 5L) This level requires prior/concurrent verification of Module Set 4C (Assistant Test User)	£443
Assistant Assessor The fee is for each level of qualification. For example, the fee to have one Assistant Assessor for Assistant Test User (£165) + Test User (£165) would be £330	£165

*The terms Verification, Reconfirmation and Re-Verification are explained in the Assessor's Handbook

Please refer to the cancellation and rescheduling policy terms in the Assessor's Handbook

An administration fee of £82 is retained if an Assessor withdraws from the Verification/ Re-verification/Reconfirmation process before a Verification/Re-Verification/Reconfirmation visit (providing no charges have been incurred by Verifiers). The balance of the Assessor's fee is refunded to the Assessor.

Re-scheduling fee for the late cancellation of a Verification/Re-Verification/Reconfirmation visit: £1240

Non-attendance at a Verification/Re-Verification/Reconfirmation visit (without prior notice): £1650

Replacement certificates

Should you require a replacement certificate, please contact the Psychological Testing Centre (PTC). The cost of issuing replacements is £13 per certificate.