



the british
psychological society
psychological testing centre

Terms and Conditions

1. The British Psychological Society, (hereafter referred to as the Society), reserves the right to change fees without prior notice.
2. Listing on the Register is for a 12 month calendar period from the point of award date confirmed by the office.
3. Students undertaking full or part-time undergraduate or postgraduate programmes of study are eligible for student application fees.
4. If full payment for applications and the first year's entry on the Register of Qualifications in Test Use (RQTU) have not been settled within 90 days from the invoice date, the Society will withdraw any applications. Where possible, part payment will be allocated to lower levels of testing qualifications and RQTU fees, and those Certificates of Registration will be awarded, other levels will be withdrawn.
5. Where applications are withdrawn by the Society after 90 days for non-payment, the applicant's record will be lapsed.
6. Applicants wishing to re-apply, will need to obtain a re-affirmation of competence at each level from a British Psychological Society Verified Assessor who may levy a charge for this, such charges are payable by the applicant to their Assessor. 9.8. Applicants reapplying will receive a request to pay for certificates and registration.
7. All Society test user qualifications remain valid whilst a Test User retains an annual entry on the RQTU and maintains their competence within the Society's guidelines. If a Test User's entry on the RQTU lapses for non-payment of renewal fees, their Society test user qualifications are rendered invalid.
8. You can re-join the RQTU for up to 12 months after leaving, without requiring a reaffirmation of competence. The fee to re-join after removal from the Register is £60.
9. If you re-join the RQTU 12 months or more after leaving you will be required to have your competence reaffirmed by a BPS Verified Assessor. You will also need to pay the certificate fee and registration fee.

Refund Policy

Where certificates have been issued to an individual and they have an entry on the Register, the Society will not issue a refund of the associated payment.

Once a renewal fee has been made, no refund will be issued after 2 months, except in exceptional circumstances.

Refunds will be issued to the named payee only.